



**TOWN OF ROCKY HILL
MEETING – ACTIONS TAKEN**

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| NAME OF PUBLIC BOARD OR COMMISSION | Finance Committee |
| DATE OF MEETING | April 15, 2015 |
| PERSON PREPARING | Jo-Anne Booth, Recording Secretary |

MEMBERS PRESENT

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| 1. Cathy Vargas, Chairwoman | 2. Bill MacDonald (Councilor) |
| 3. Also present: John Mehr (Finance Director) | 4. Guy Scaife (Town Manager) |
| 5. Mona McKim (Treasurer) | 6. Russ Ford (Director of IT and Facilities) (Entered at 4:38 p.m.)(Left at 4:45 p.m.) |
| 7. Nadine Bell (Councilor) | 8. |
| 9. | 10. |

MEMBERS ABSENT

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| 1. Guy Drapeau (Councilor) | 2. |
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1st ACTION ☒ Passed ☐ Failed ☐ Tabled

Councilor MacDonald made a motion to approve the Minutes of the March 11, 2015 meeting of the Finance Committee. The motion was seconded by Chairwoman Vargas and adopted unanimously by those present.

2nd ACTION ☒ Passed ☐ Failed ☐ Tabled

Councilor MacDonald made a motion to approve the Resolution - Property Tax Refund and forward this to the Town Council for its Consent Agenda. The motion was seconded by Chairwoman Vargas and adopted unanimously by those present.

BE IT RESOLVED THAT a tax refund in the following amount be and is hereby authorized for the following taxpayers:

| <u>List Number</u> | <u>Name</u> | <u>Amount</u> |
|--------------------|--|---------------|
| 2013-01-14904 | Ana Olezza 13454 Kent St Naples FL 34109 | \$3,226.61 |

Report and Recommendation

Town Council authorization is required for tax refunds in excess of \$1,500. This refund is due to overpayment by taxpayer in connection with refinancing. Passage of this resolution is recommended.

3rd ACTION ☒ Passed ☐ Failed ☐ Tabled

Councilor MacDonald made a motion that the Finance Committee approve the replacement of two electronic signs according to the documents presented and as included in the budget transfer documents. The motion was seconded by Chairwoman Vargas and adopted unanimously by those present.

4th ACTION ☒ Passed ☐ Failed ☐ Tabled

Councilor MacDonald made a motion to approve the Resolution for the Budgetary Transfers (Contingency Accounts) and forward this to the Town Council for its Consent Agenda. The motion was seconded by Chairwoman Vargas and adopted unanimously by those present. (Please see the attachment.)

5th ACTION ☒ Passed ☐ Failed ☐ Tabled

Councilor MacDonald made a motion to approve the Resolution – Approval – Changes to the Presentation of the 2014-2015 Adopted Budget and forward this to the Town Council for its Consent Agenda. The motion was seconded by Chairwoman Vargas and adopted unanimously by those present.

BE IT RESOLVED that the Rocky Hill Town Council approves the reorganization that the Town Manager made to the presentation of the 2014-2015 Town of Rocky Hill Adopted Budget that was approved by the Town Council on May 19, 2014.

Report and Recommendation

The Town Manager reorganization included: transferring budget lines from one budget to another; collapsing budgets into other budgets; and developing departmental budget roll ups for reporting and management purposes. No budgetary numbers in the adopted budget were changed as a result of this process. By approving this resolution, this agrees to this new reporting format.

6th ACTION ☒ Passed ☐ Failed ☐ Tabled

Councilor MacDonald made a motion to approve the Resolution – Appointment of Auditors and forward this to the Town Council for its Consent Agenda. The motion was seconded by Chairwoman Vargas and adopted unanimously by those present.

BE IT RESOLVED that the firm Blum, Shapiro & Company of West Hartford, Connecticut be appointed as auditors for the Town of Rocky Hill for the year ending June 30, 2016, at a cost of \$48,500.00 and for the year ending June 30, 2017, at a cost of \$49,000.00.

Report and Recommendation

In 2007, Scully and Wolf, LLP of Glastonbury merged with Blum, Shapiro & Company. The firm of Scully and Wolf (now Blum, Shapiro) has performed the Town audits for the years ending June 30, 1998, through 2015. Fees paid to the firm for the last four years were

\$45,000.00, \$47,500.00, \$47,500.00 and \$48,500.00. Both the Town and Board of Education staff recommends continuing to use Blum, Shapiro & Company services and, therefore, recommends this appointment.

7th ACTION ☒ Passed ☐ Failed ☐ Tabled

Councilor MacDonald made a motion to adjourn the meeting at 5:10 p.m. The motion was seconded by Chairwoman Vargas and adopted unanimously by those present.

**DRAFT MEETING MINUTES TO BE AVAILABLE WITHIN SEVEN CALENDAR DAYS FOR
REGULAR MEETINGS AND WITHIN SEVEN WORKDAYS FOR SPECIAL MEETINGS.**